



City of Berkeley

Revenue Collection Manager

Salary: \$8,417.00 - \$10,158.00 monthly
(in addition to a generous benefits package)

Final Filing Date: September 19th, 2016, 5:00 p.m.

The City of Berkeley is currently accepting applications for Revenue Collection Manager!

The City of Berkeley's Finance Department is currently accepting applications for Revenue Collection Manager. The position will plan, organize, direct and supervise the revenue collection functions of the City; may assist the Finance Director in revenue projects and investment activities; performs related duties, as required.

This is a division head classification reporting to the Director of Finance and is responsible for planning, organizing and directing programs and activities. The current vacancy is in the Revenue Collection Division within the Finance Department. Incumbent in this position provides for the billing of the majority of the City's revenue, the collection of its delinquent accounts, and preparation of the tax rolls for transmittal to the County of Alameda. In addition, this position is responsible for formulating procedures, developing goals and objectives, providing supervision over professional and support staff, and developing and administering the division's budget.

For more information and to apply for this opening, please visit our website at <http://agency.governmentjobs.com/berkeley>, no later than Monday, September 19th, 2016 at 5:00 p.m. (PST).